

## OCTOBER SEMINAR

### USING EXCEL AND POWERPOINT TO ELEVATE YOUR PRESENTATIONS TO THE NEXT LEVEL

The second in this year's CSRA-ASME Professional Development Seminar Series is scheduled for 9:00 AM until noon on Saturday, October 25, 2003 in room 235 of the Penland Administration Building at the University of South Carolina Aiken (Please note: We are using the same physical room; however, USC-Aiken has renumbered their rooms, hence we are now using room 235). Mr. David Adcock, an Information Resource Consultant and HELP Desk Manager for USC Aiken, will present this seminar titled: Use of Excel Spreadsheets and PowerPoint to Enhance Technical Presentations. This seminar will illustrate some tools and techniques that can be used to develop and enhance material presented both on the screen and in technical papers. Included is a discussion of Internet resource material, importing information and graphics from the Internet to a paper or slide presentation. Attendees will have the opportunity to use some wireless laptop computers during the seminar. Laptop computers will be available in limited numbers for use during the seminar.

To register, please contact Mike D. May, at (803) 641-3459 or Kevin Lancaster at (803) 208-2280. Reservations can be made by sending a check in the amount of \$25 (\$40 for non-ASME members) to the below address. Checks should be made out to ASME. Reservations will not be guaranteed without advance payment. As always, refreshments will be served at no additional cost.

#### REGISTRATION INFORMATION

Attendees may register by forwarding a check in the amount of \$25 for ASME members (\$40 for non-members) to:

Prof. Michael D. May, Chair, Dept. of Mathematical Sciences  
471 University Parkway  
University of South Carolina at Aiken  
Aiken, SC 29801- Refreshments will be served.

Register by calling Mike May at (803) 641-3459 or e-mail at [mikem@aiken.sc.edu](mailto:mikem@aiken.sc.edu).



Illustration by: Klaus Ravn

## 2003-04 ASME Member- Get-A-Member Campaign

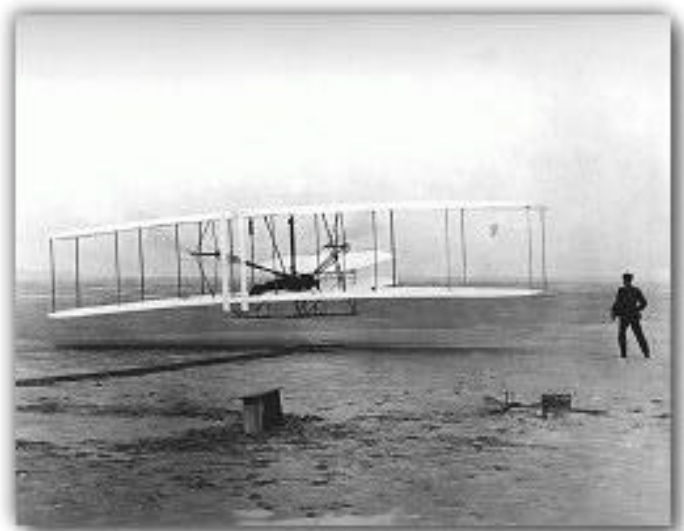
Get Recognized for Volunteerism!

Receive a certificate of appreciation when you recommend 2 or more paid new members during the 2003-2004 Member-Get-A-Member (MGAM) campaign signifying your support of the Mechanical Engineering community.

50% of the new paid members' first year dues will fund scholarships for student members.

ASME will contact your colleagues or friends on your behalf, if you email us their contact information to [membership@asme.org](mailto:membership@asme.org) now through June 30, 2004.

For complete details and to learn more about how to get started visit <http://www.asme.org/membershipdrive>



Central Savannah River Area Section-ASME  
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North Augusta, SC 29841-4045

ADDRESS SERVICE REQUESTED

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